

The following excerpt is from the Troop 51 By-Laws document...

Elections

All positions in the table listed above, except Assistant Patrol Leader, are considered leadership positions by BSA. Assistant Patrol Leader is considered a position where a Scout is learning about leadership. Elections are held in August and February, with new leadership assuming their positions the beginning of the following month. If a position requires training, the training must be completed before a boy may be elected or appointed to that office. Boys wishing to hold leadership positions must fill out the Youth Leadership application, have their qualifications verified by the Scoutmaster and Advancement Coordinator and must meet the troop's active service standard for meetings and campouts. A Scout is limited to 2 consecutive terms in the same leadership position, whether elected or appointed. Role-applicable training is highly recommended for ALL leadership positions

Scout Participation

Active Scouts

To be considered an active Scout, a boy is expected to attend at least 50% of the troop meetings and 50% of the other troop activities. If a Scout does not meet these guidelines within any 6 month period, he will be placed on the troop's 'inactive status', unless it is determined that there are extenuating circumstances. Each case will be evaluated on an individual basis. Once a Scout is classified as inactive, he may not advance in rank until he has been active for a minimum of 2 months.

If a Scout is holding any leadership position other than Den Chief, he is expected to maintain a 75% troop meeting attendance and troop activity participation level in order to receive credit for the leadership time.

Scouts in a Den Chief role must maintain a 50% Troop Meeting attendance and troop activity participation, while also attending at least 75% of the activities with their Cub Scout Den.

Troop 51 Youth Leadership

Position	Requirements	Responsibilities
Senior Patrol Leader (SPL)	Elected, Star rank or above, National Youth Leadership Training (NYLT) required; have served as a Troop Guide and/or a Patrol Leader	Chairs PLC, leads troop meetings and activities, recommends boys for appointed positions (Scoutmaster must approve)
Assistant Senior Patrol Leader (ASPL)	Elected with the SPL, Star rank or above, NYLT required; have served as a Troop Guide and/or a Patrol Leader	Assists SPL in his responsibilities and acts for the SPL if the SPL is absent.
Troop Guides	Elected, Star rank or above, NYLT training required	Acts as the Patrol Leader for new boy patrols and assists all new Scouts in learning Scout Basics for rank advancement, checks Scout books and advises new Scouts when they need leader signatures for rank advancements.
Patrol leader	Elected, First class or above, Oak Leaf or NYLT required	Acts as leader for his patrol in all troop and patrol activities, including scheduling patrol activities outside regularly scheduled troop activities, represents the patrol on the PLC, is responsible for attendance, uniform inspections and book checks at meetings.

Position	Requirements	Responsibilities
Assistant Patrol leader	Appointed by Patrol Leader, First Class or above	Assists the PL in his responsibilities and acts for the PL if the PL is absent. <i>Does not count as a leadership position for rank advancement purposes.</i>
Instructor (Not currently utilized)	Appointed, First Class or above, Oak Leaf and/or NYLT required; must be able to demonstrate skills required to earn advancements up through First Class	Teaches any and all Scout skills as needed to Scouts who are on the Trail to First Class, and assists the Troop Guides with new scout patrols
Scribe (Combined role with Librarian)	Appointed, First Class or above	Collects and maintains attendance records at meetings and activities, takes minutes at PLC meetings and provides copies to the PLC members, Scoutmaster and adult Secretary. Works with the adult Secretary and Historian to provide publicity and/or articles to local news media.
Librarian (Combined role with Scribe)	Appointed, First Class or above	Keeps troop's merit badge books, pamphlets, magazines, audiovisuals, and maintains an inventory of these items. Notifies Merit Badge Coordinator when books are no longer current.
Historian	Appointed, First Class or above	Collects and maintains troop memorabilia in a presentable format, including Courts of Honor programs, pictures and news articles.
Quartermaster	Appointed, First Class or above	Responsible for keeping an inventory of all troop equipment, keeping the equipment in good condition, handing out the equipment for all troop events, keeping the storage areas and trailers clean, and reporting gear needs to the PLC and adult Quartermaster. The Quartermaster coordinates Gear Days as needed to clean and check equipment.
Bugler	Appointed, First Class or above, know appropriate bugle calls and have earned, or be working on, the Bugling Merit Badge.	Plays the bugle at troop meetings, campouts, Courts of Honor, flag retirement ceremonies, and troop events when appropriate.
Chaplain's Aide	Appointed, First Class or above	Assists in troop religious services, vespers and Courts of Honor, promotes religious recognitions programs
Order of the Arrow Representative	Appointed, active OA member	Attends monthly OA meetings, provides troop OA members with information about events and encourages active participation
Den Chief	Appointed, Den Chief training required. Satisfactory annual evaluations from the Den Leaders are required to meet criteria for leadership position.	Den Chiefs are requested by the Cub Scout pack. They attend den meetings, as well as their own troop meetings, assist in den activities and help teach Scouting skills to Cub Scouts. Den Chiefs also assist in crossover ceremonies.